



There will be a meeting of Fressingfield Parish Council on Tuesday 15 March 2022 beginning at 7.30pm in Sancroft Hall.

## Agenda

- 1 The Chair's welcome *(estimated time 5 mins)*
- 2 To receive apologies and give approval for absences *(3m)*
- 3 To receive members' declarations of interest and requests for dispensations *(2m)*
- 4 To record details of any lobbying relating to agenda items *(2m)*
- 5 The minutes of previous meetings
  - 1 to resolve that the minutes of previous meetings are correct *(5m)*
    - a Full Council 15/02/2022
    - b Planning Committee 01/03/2022
  - 2 actions and progress since the last meeting *(5m)*
    - a CPR training in Sancroft Hall
    - b Council surgery held at Coffee Morning 08/03/2022
- 6 The public forum *(15m)*
- 7 County and district councillors - reports and questions *(10m)*
- 8 Finance *(15m)*
  - 1 Cllrs DW and GD to confirm that the payment and income vouchers had been scrutinised
  - 2 to recommend the council authorises payments and acknowledges the receipts listed on the payment and receipt statement for February
  - 3 Cllrs RT and TO to confirm that balances on the bank statements match those on the reconciliation statement.
  - 4 to accept the bank reconciliation statement for February
  - 5 to approve the financial risk assessment
  - 6 to approve to the statement of internal controls
  - 7 to receive a report from the RFO
- 9 To receive reports from: *(10m)*
  - 1 the Chair
  - 2 the clerk
- 10 To adopt a schedule for reviewing council policies *(10m)*
- 11 To agree a schedule of meetings for 2022 - 23 *(10m)*
- 12 To decide on terms of reference for the newly formed playing field roadway group. *(10m)*
- 13 To agree a strategy for the recruitment of new councillors and to confirm responsibilities of current councillors *(5m)*
- 14 Matters brought to the meeting *(5m)*
  - 1 to be discussed tonight (please notify the clerk asap)
  - 2 to be included on a future agenda



- 15 To confirm the dates of next meetings:
  - 1 Full Council Tuesday 5 April
  - 2 Annual Parish Meeting Tuesday 19 April
  
- 16 Confidential item, under the Public Bodies (Admission to Meetings) Act 1960
  - 1 to decide if the public be excluded for the second part of this item
  - 2 discussion of matters arising from recent expressions of concern and complaints

