

Minutes of the Fressingfield Parish Council Finance Committee meeting held in Sancroft Hall, Fressingfield on Thursday 10 February 2022 at 7.30pm.

Present: Councillors Tom Lindsay, Sue Moore and Neil Venton

Also in attendance via Zoom: Andy Parris, responsible financial officer (RFO)

1 Cllr TL chaired the meeting and welcomed everyone to the meeting.

2 Apologies for absence There were none given.

[NB: Cllr Stolls had sent in apologies prior to the meeting. However, a clerical error meant that these were not presented at the meeting.]

3 Members' declarations of interest TL and NV declared an interest in item 8.1. SM declared an interest in item 8.2. None of these interests were either disclosable pecuniary interests or local disclosable non-pecuniary interests. However it was decided that instead of making a decision the committee would give recommendations about these grant applications to the full council meeting on 15 February. The council could then decide.

4 Notification of any lobbying related to an agenda item There had been none.

5 The public forum No members of the public were present.

6 To review the effectiveness of the parish council's system of internal control, ready to advise the full council about completing section 1 of the annual governance and responsibility form (AGAR). The committee looked through the document that summarises how the council meets its responsibilities to act wisely and keep public money secure. With the addition of actions undertaken this year, the committee will recommend that the full council can answer yes to each of the assertions in this section of the AGAR.

7 To complete the financial risk assessment The committee discussed the different statements in this risk assessment, especially the changes from last year. It is confident that some measures taken have reduced the risks faced by the council in performing its duties. The committee will recommend that the council adopts the risk assessment.

8 To consider applications for grants received from parish organisations

1 Fressingfield Queen's Platinum Jubilee Celebrations Coordinating Committee. £700. The finance committee will recommend that the full council awards this grant to this coordinating committee. It believes that the community benefits from the events being arranged will be substantial. As the coordinating committee is a temporary group, it has no bank account. The finance committee has suggestions for the full council about how the grant can be made available for the purposes on the application.

2 Fressingfield WI. £400. The finance committee will recommend that the full council approves this grant as a contribution towards buying and fixing a bench, close to Sancroft Hall. This will be part of the WI's centenary.

9 Date for the next meeting. It was decided to leave this decision until it could be confirmed with Cllr N Stolls, the usual finance committee Chair.

Signed:

15/2/22

Chair of the meeting