



There will be a meeting of Fressingfield Parish Council on Tuesday 16 November 2021 beginning at 7.30pm in Sancroft Hall.

Agenda

- 1 The Chair's welcome *(estimated time 5 mins)*
- 2 To receive apologies and give approval for absences *(3m)*
- 3 To receive members' declarations of interest and requests for dispensations *(2m)*
- 4 To record details of any lobbying relating to agenda items *(2m)*
- 5 The minutes of previous meetings
 - 1 To resolve that the minutes of previous meetings are correct *(5m)*
 - a Full Council 19/10/21
 - b Planning Committee 02/11/21
 - 2 Actions and progress since the last meeting not covered in reports *(20m)*
 - a site meeting with SCC officer re road signs (TO)
 - b draft emergency plan (NL)
 - c tree planting (GD)
 - d possible platinum jubilee celebrations (TL)
- 6 The public forum *(15m)*
- 7 County and district councillors - reports and questions *(15m)*
- 8 Finance *(15m)*
 - 1 Cllrs NV and NL to confirm that the payment and income vouchers had been scrutinised and are accurately recorded on the summary statement
 - 2 To recommend the council authorises payments and acknowledges the receipts as listed on the payment and receipt statement
 - 3 Cllrs SM and TL to confirm that balances on the bank statements match those on the reconciliation statement
 - 4 To accept the bank reconciliation statement for October
 - 5 To receive a report from the RFO
- 9 To receive reports from: *(15m)*
 - 1 the Chair
 - 2 the clerk
- 10 Matters brought to the meeting *(5m)*
 - 1 Urgent - must be discussed tonight (please notify the clerk asap)
 - 2 For inclusion on a future agenda
- 11 Confidential item, under the Public Bodies (Admission to Meetings) Act 1960
 - 1 To decide if the public be excluded for the second part of this item
 - 2 Discussion of staff appraisal and salary

Thursday, 11 November 2021