



You are summoned to a meeting of Fressingfield Parish Council on Tuesday 28 September 2021 beginning at 7.30pm. This will be at Sancroft Hall, Fressingfield.

Agenda

- 1 The Chair's welcome *(estimated time 5 mins)*
- 2 To receive apologies and give approval for absences *(3m)*
- 3 To receive members' declarations of interest and requests for dispensations *(2m)*
- 4 The minutes of previous meetings. *(5m)*
 - 1 to resolve that the minutes of previous meetings are correct.
 - a Full Council 17/08/21
 - b Planning Committee 07/09/21
 - 2 actions and progress since the last meeting not included in reports *(20m)*
 - a planting trees on Laxfield Road
 - b a litter picking campaign
 - c the parish emergency plan
 - d CPR training
- 5 The public forum *(15m)*
- 6 County and district councillors - reports and questions *(15m)*
- 7 Finance *(15m)*
 - 1 to confirm that the payment and income vouchers have been scrutinised and are accurately recorded on the payment and receipt statement
 - 2 to agree that payments listed on the payment and receipt statement for September should be authorised
 - 3 to confirm that balances on the bank statements match those on the reconciliation statement for August.
 - 4 to receive the bank reconciliation statement for August
 - 5 to receive a report from the RFO
- 8 To receive a report from Andrew Vessey, the new village recorder *(10m)*
- 9 To receive reports from: *(20m)*
 - 1 the Chair
 - 2 the clerk
 - 3 Cllr Orchard on options for new road signs and speed indicator devices
- 10 To consider parish council representation on the committee for the Sports and Social Club *(10m)*
- 11 Matters brought to the meeting
 - 1 Urgent - must be discussed tonight (please notify the clerk asap)
 - 2 For inclusion on a future agenda
- 12 To confirm the dates of next meetings:
 - 1 Planning Committee Tuesday 5 October
 - 2 Finance Committee Tuesday 13 October
 - 3 Full Council Tuesday 19 October

Friday, 17 September 2021