

Minutes of the Fressingfield Parish Council meeting held in Sancroft Hall, Fressingfield on Tuesday 18 June 2019 at 7.30pm

Present: Alex Brockhurst; Alex Day; Garry Deeks; Philip Eastgate; Tom Lindsay; Di Warne;

Also in Attendance: 3 members of the public; Councillor Hadingham (MSDC); Andy Parris, clerk to the council and RFO.

19.1 The Chair welcomed everyone to the meeting.

19.2 Apologies for absence: Received and accepted from: Nick Stolls (holiday); Rachael Troughton (holiday); Tracey Tyas (personal reasons); Andrew Vessey (holiday).

19.3 Members' declarations of interest. There were none. No dispensations were requested.

19.4 The public forum. Comments about the appeal for outline planning permission to build 24 houses on Post Mill Lane were made by 4 members of the public.

19.5 Planning

19.5.1 Notification of appeal APP/W3520/W/19/3227159. (Outline planning permission for 24 houses on Post Mill Lane.) The council felt that traffic issues on New Street is still the overwhelming reason to oppose this proposal. Concerns about the effect the development will have on historic elements of the village were also discussed. It was proposed to re-iterate the council's objection to the plan to the appeal panel. This was agreed unanimously. A discussion was held about how best to express discontent with the MSDC role in the lead-up to 3 housing applications being presented to the planning authority simultaneously. It was agreed that this should be done individually.

19.5.2 DC/19/02644. Hardys Cratfield Road Fressingfield. IP21 5QD. It was proposed to support this application without further comment. This was unanimously agreed.

19.6 To resolve that the minutes of previous meetings (Tuesday 4 June) **are correct.** It was proposed to accept the minutes as correct. This was unanimously agreed. The clerk agreed to make 3 changes to the layout of the minutes.

19.7 Reports from

District councillor. No written report. LH gave details of changes to materials that can be recycled (details on the website) and of her civic service and the charity she is supporting during her year as chair of MSDC.

19.8 The village improvement plan was presented to the council. It was described as 'evergreen' – always in a state of change but looking complete. The chair explained that the plan had elements of the NDP in it but identified actions that parishioners feel will make a difference to living in Fressingfield. After detailed discussions, it was agreed that: The plan as presented would be a working plan for the council; it will be a regular agenda item for the full council meetings; 'active projects' would be taken from it and **put online(by AD)** and **written about in Six Sense (by the clerk)**, looking for comments and volunteers; other projects will be moved forward to be kick-started as the council sees fit.

19.9 Reports

19.9.1 The chair. Nothing to report

- 19.9.2 The clerk:** Some traffic in Wood Lane was a problem for residents as large farming vehicles struggle to get down this narrow lane safely and without causing damage to verges and hedges.

Clerk to get advice from SALC on council's powers and responsibilities

Training for using the defibrillator is expensive for individuals. There is telephone advice for anyone trying/needing to use it.

Clerk to clarify how the public can best be informed/trained in its use

Training on planning for the whole council has not yet been arranged

Clerk to make preliminary arrangements with SALC

- 19.10 The following role descriptions, policies and terms of reference were presented to the council:** footpath warden, recording policy, policy for awarding grants and finance committee terms of reference. All were discussed in detail. It was agreed that the recording/reporting policy and statement will be amended further by DW. It was proposed to adopt the other documents. This was agreed unanimously. They will be put on the council website

19.11 Finance.

- 19.11.1** Payments due were checked by 2 councillors against invoices. Online authorisation was completed after these checks.

- 19.11.2** Finance reports. The bank reconciliation statement (attached) was scrutinised and agreed to be correct. A report showing budget plans compared to actual expenditure (attached) shows the council's position is sound. Explanations for significant differences between the budget plan and actual expenditure were given. It was agreed unanimously to accept the reports.

- 19.11.3** The clerk advised the council that publishing the annual audit notices will have to be delayed. A new timetable has been agreed with external auditors. This means the forms will be presented to the council on 16 July and sent to the external auditors after that.

- 19.12 Speed indicator display (SID).** The chair explained that after a site visit with the clerk, it was clear that although the Evolvis SID was larger and brighter, its construction was not as robust as the Westcotec. Prices have also been received from a third company, Morelock. This sign has an aluminium casing like the Westcotec. It is lighter (casing is less thick) and has a 2-year warranty. The Westcotec warranty is 3 years. The plan to have 6 sites in the village at which the SID would be displayed on a rota had been previously agreed. It was proposed to buy two SIDs from Westcotec at a total cost of £7050. This was agreed unanimously.

- 19.13 Matters brought by the chair or councillors** (inc matters from correspondence) There were none.

The meeting closed at 10.15pm.

G Deeks

16/07/2019

Signed:

Chairman

Date