

**Minutes of the Meeting of Fressingfield Parish Council
held in the Sancroft Hall, Fressingfield
on Tuesday 17 July 2018**

Present: Garry Deeks; Alex Day; Philip Eastgate; Judy Fullam; Tom Lindsay; Tracy Livingstone; Ian Smith; Nick Stolls; Rachel Troughton; Dave Wheeler; Andrew Vessey

In Attendance: Lavinia Hadingham MSDC; Carol A Smy, Clerk to the Council

No members of the public attended and there was no Public Forum

Prior to the commencement of business the Council was given a demonstration on speed monitors by Westotec.

District Councillor's report: Cllr Hadingham gave a brief report: MSDC was to build a mixed development on its site at Needham Market. *Active Wellbeing* was to be run from surgeries. There are various awards for nominations via MSDC's website. Cllr Hadingham reminded the Council that her Locality Fund was available on a first come first served basis. The Chairman asked if the number of rented properties in the village might be ascertained.

18.1 The Chairman welcomed everyone to the meeting

18.2 Apologies for absence were received and accepted from: Cllr McGregor

18.3 Members' Declarations of Interest – there were none

18.4 Resignations and Co-options – there had been no interest in the councillor vacancies thus far. One application for the post of Clerk had been received. Time would be allowed for further applications. It was agreed that wider advertising through the local press and SCC's job vacancy website page could be advantageous.

Chairman to action

18.5 The Minutes of previous meeting – 19 June 2018 had been circulated; approved unanimously and signed. Prop: RT; seconded DW.

18.6 Planning

18.6.1 Applications for consideration at this meeting:

DC/18/02865 erection of workshop (Class B2 sui generis) [so special it cannot be compared with anything else]

Whittlingham Hall, Metfield

Road

DC/18/02996 works to trees in a conservation area

3 Victoria Terrace

Approval was recommended for the above applications with no further comments made in either case

The following application was received after the posting of this agenda:

DC/18/02991 application for lawful development certificate for existing use or development – continuous occupation of Charro Lodge in breach of agricultural occupancy condition

Charro Lodge, Storeys Lane

Refusal for the lifting of the agricultural restriction was recommended by a majority vote: 8 in favour of the restriction continuing in force and three abstentions

18.6.2 Notification of decisions reached by MSDC:

Approval granted for the following applications:

3672/16 hybrid application comprising- application for full detailed planning permission for the erection of a new Baptist Chapel, car parking and access & an application for outline planning permission for up to 18 residential units (revised scheme to application 0846/15)

Land South West of School Lane

DC/17/05353 erection of floodlighting to two existing tennis courts

Fressingfield Playingfield, Laxfield Road

DC/18/02392 prior approval application under Part 6 Class A T&CP (General Permitted Development) Order 2015 – creation of new access road

Pear Tree House, Laxfield Road

18.6.3 Other Planning Matters:

18.6.3.1 MSDC's planning meeting to consider the 3 large developments proposed for the village scheduled to take on 01 August 2018 had been postponed again. It should still take place in August (date to be confirmed).

18.6.3.2 the councillors who would be speaking to the Planning Committee at MSDC's hearing would meet with SAFE to ensure the presentations were coherent, complete, concise and not overlapping.b

18.6.3.3 relevant to item 18.6.3.1 was the news that MSDC now had a 6.5 year land bank so there could be less pressure to place inappropriate development in villages unsuited to it. Concern was raised that other districts could take land from MSDC to cover their own deficits. There was some expectation that circa 430 houses would be built in the district.

18.7 Neighbourhood Development Plan

18.7.1 It was reported by NS that the grant available should cover most of the consultation fees. A document setting out objectives and ideas was in the process of being developed. Community engagement was to begin with members of the Steering Group visiting as many of the clubs and organisations in the village as possible to

explain the plan and canvass ideas. Two community meetings were being organised for 22 and 24 September so residents could see current information and put their enquiries forward. *Noted*

18.8 Allotments – nothing to report

GD

18.9 Emergency Planning – nothing to report

18.10 To receive the Financial Report:

18.10.1 **Approval of cheques for payment** – details distributed. Prop: seconded: approved unanimously

18.10.2 **Bank balances** – At 30 June 2018 the bank accounts stood as follows:

A/c 20356132 £24,604.98

A/c 20356145 £25,070.07

There were four outstanding cheques totalling £656.96 leaving a balance of £49,018.09

18.10.3 **Quarterly balances** – circulated

18.10.4 **Donations** – funds were included in the budget for donations to EAAA, Borderhoppa, CAB; members wished to continue these so the cheques would be prepared for the next meeting.

18.10.5 **Cemetery hedges** – it was brought to the Council's attention that much of the hedging was becoming very tall and generally overgrown. The Clerk suggested two or three councillors survey and decide exactly what work needs to be done before the Clerk instructs the contractor. **Cllrs to action**

18.11 Road Safety – following on from the presentation earlier in the evening the Council unanimously agreed to pursue the purchase of speed monitoring equipment after liaising with SCC Highways as to preferred sites. It was hoped to elicit the practical support of Neighbourhood Watch. Using Westotec as a guide the cost should be in the region of £3,150 for the basic equipment, data recovery and an extra attachment clip. Other manufacturers would be approached for quotations. All five roads into the village were deemed possible sites, subject to SCC agreement.

18.12 PCSO Joint Initiative – a meeting had been scheduled for 01 August to discuss the provision of a PCSO or equivalent. 8 neighbouring councils had expressed an interest and there would be a police representative present to provide full information. There was no longer a 3 parish restriction on employing PCSOs. Neighbourhood Watch was supportive.

18.13 Matters of Report:

18.13.1 **Street Lighting**

18.13.1.i light at Low Road had been replaced.

18.13.1.ii replacement lamp at JSR – ordered and will be installed in due course

18.13.2 **Ditches**

18.13.2.i **at Playingfield** – no report

18.13.2.ii **along road to Sports and Social Club** – no report

18.13.5 **Footpath posts** – ready for installation as soon as the ground is receptive. Sites for 15 posts had, so far, been identified. It was confirmed that members were content with the appointment of Trevor Orchard as Footpath Warden. He would be installing the posts. Any information as to posts needing replacement should be sent to AV or Trevor.

18.13.7 **Telephone Kiosk** – paint and replacement glazing plus defibrillator signs had been received. Working party to be organised to undertake the work.

18.14 Social Club – the upgrading of the heating system was planned and the Club was bidding for s106 funding. A letter from the PC in support of the bid and other required work would be sent. LH would enquire as to the exact amount of s106/CIL available.

18.15 FPMC – no report

18.16 Correspondence

18.16.1 Play equipment circulars

18.17 Former Clerk's report:

18.17.1 **Reduction in Councillor numbers** – this is not a straightforward request/response. The only way to proceed is through a Community Governance Review. The Clerk was asked to make further enquiries as to procedure.

18.17.2 **Division of labour** -although happy to continue clerking the meetings and maintaining the accounts there are other tasks to be undertaken that should not fall solely on the Chairman's shoulders:

Magazine insert – every other month; writing; copying; batching and delivering

Planning responses – as required; completing template; agreeing with Chairman; posting on MSDC's website

Posting of notices

Circulation of agendas/minutes

Response to correspondence

18.18 Dates for future meetings:

01 August PCSO interest/Planning Strategy meeting

?? August - Planning Committee meeting (3 x major developments) MSDC (TBC)

06 August - Neighbourhood Planning meeting

21 August - Parish Council meeting

18.19 Matters of Information brought by the Chairman or Members:

18.19.1 Closure of Eleemosynary Charity – this was a source of much regret to members as it was felt that the accrued funds could have been managed for the continued benefit of the village. The funds had been divided between the surgery, school and play park. IS was the only Trustee to speak against the closure, despite others' intimations, and was thus outvoted.

18.19.2 A combined project had been established to provide discounted solar panels. 20 houses were needed to provide a 30% discount. Notices would be posted on the boards and websites to encourage interest.

18.19.3 the benefits of a WhatsApp page for the village was mooted. It was suggested this might be something for the Neighbourhood Watch to consider.

18.19.4 A planning application for the erection of a garage opposite Higglers, on New Street, was likely. There was concern that an old ash tree would have to be removed. A TPO would be the best way forward to protect the tree but granting was not guaranteed.

18.19.5 The flood signs were still in place on Laxfield Road. The planned work was expected to be undertaken before the next heavy rains (?).

18.20 Matters for Inclusion in the Agenda for the next Meeting of the Parish Council – 21 August 2018 – to be with the Chairman by 09 August 2018 latest

There being no further business the meeting closed at 22.00hrs

**Signed:
Chairman**

21 August 2018